

TO: ALL SUNCREST PRE-K PARENTS
FROM: JOANNE HINES, PRINCIPAL
RE: CAR RIDER LINE
DATE: JANUARY 13, 2017

After two weeks of observation and evaluation of car rider dismissal, we have determined that the following procedures will be in place effective TUESDAY January 17th.

- PreK dismissal will be at 2:55. It will be to your benefit to be in the left lane by 2:50. If you arrive past the time of PreK dismissal, you will be directed into the main car rider lane.
- When picking up your Prek student, use the left (outside) lane. 8 cars will be allowed into loading zone (SECURE STOP AREA) at a time. You MUST put your car in park and get out and load your own child. Once all cars are completely loaded you will be dismissed from the car rider line.
- Please be sure to have a safety seat properly secured in your vehicle at all times. A friendly reminder: WV law states that all children under 4'9" require safety seats.
- Please have your car rider number clearly displayed so we can have your child ready to load. Your passenger sun visor is a great place to keep it.
- If you have children in other grades, you will have to circle around and re-enter the car rider line.

Following these procedures ensures the safety of all students. Thank you for your patients, cooperation and attention to this matter.