

# MINUTES

## Suncrest Elementary School Parent Teacher Schoolwide Meeting

September 21, 2017/ 6:00pm | *Meeting called to order by* Sarah Kane

---

### In Attendance

---

Heather C. Cara G. Sarah K. Sarah H. Lori J. Tammy K. Michelle V.E. Peri D. Heidi S.  
Debby G. Robert T. Rich S. Beth B. Mila G. Seref G. Befu P. Ashlee M. C.H.  
Betsy E. Amy M. Jessica T. Jessica P. Pam W. Ziangying J. (24)

---

### Approval of Minutes

---

No minutes from previous meetings

---

### Board

---

This is the first meeting of the new officers for the 2017-2018 school year. Cara Esposito Gump as Activities Coordinator, Sarah Hanse as Administrative Coordinator, Heather Cutlip as Fundraiser Coordinator, and Jessica Troilo as Financial Secretary. Mrs. Joanne Hines, principal. Ms. Sarah Kane, assistant principal.

---

### Principal's Report

---

The report was given by assistant principal Sarah Kane. Ms. Kane reported that the Mrs. Hines was out of town for the meeting tonight. The playground has been completed. The mulch is down and the repair work to the swings has been resolved and completed. There is consideration being given to purchasing, or through donation, pads to go under the swing area.

---

### Activities Coordinator

---

This report was given by Cara Esposito Gump.

### Agenda Items:

Barnes and Nobel Day was incorrectly added to this agenda. This is an activity that was organized by Mrs. Tuck. The PTC was not a participant in this activity.

Fall Field Day will be held, Friday October 27, 2017. The gym teacher will be coordinating station and will utilize parent volunteers to facilitate running the stations. Parents will use "Sign-up Genius" to volunteer for field day. The exact details are still being finalized regarding the schedule of times for the day.

Fall Parties will be held on Tuesday, October 31, 2017 from 2:00-3:00pm. The teacher and homeroom parent will organize the content of the party. PTC will be providing ice cream cups for sundaes. The ice cream cups will be ordered through the cafeteria this year. The classroom teacher will determine the number of parent volunteers needed for the classroom. There is not sufficient parking to accommodate an "open party". There will be no costume parade this year.

### Additional items discussed:

Read-A-Loud this year will be coordinated by Susan S. All teachers will use "Sign-up Genius" to fill the teacher designated time/day for their classroom. Read-A-Loud is scheduled to begin next week.

Homeroom parent selection will be the responsibility of the individual teacher.

The meeting day and time for PTC meetings as stated in the bylaws may be considered for revision. This will be presented at the next schoolwide meeting. The change from the traditional Thursday at 6:00pm to another day/time for each meeting would allow for more parents to attend that could not attend Thursday meetings.

The Activity Fee for this year will be \$5. A letter will be sent home requesting the money. This money helps to pay for classroom party supplies, field day supplies, and other supplies needed for PTC sponsored events. The option to sponsor a child at \$5 will also be included in the letter. This letter will be sent out next week.

The PTC Facebook page is active and requests to join the page are ongoing. This page is limited to only those with children at the school. At this time, only the PTC executive board is allowed to post or comment on the page.

Yearbook this year is being completed through the 5<sup>th</sup> grade Yearbook elective class that is taught by Ms. Jones. Beth Bosio, parent volunteer, is also helping with yearbook.

The change drive for Harvey relief, organized by Beth Bailey, raised over \$1800. Consideration is being given for a similar project for Irma relief.

Barnes and Nobel Day that takes place at Christmas is a PTC sponsored event. Students from school will be singing at the event, but it is unclear if this is each grade level or the choir students.

---

### Fundraising Coordinator

---

This report was given by Heather Cutlip.

### Agenda Items:

The Joe Corbi pizza fundraiser was started today. The delivery date of the items will be November 2. Details to come regarding pickup of items. There is a cash buyout option of \$40. The sales goal for the school (in combination of Joe Corbi items and cash buyout) is 1500. On 1500 items sold, Joe Corbi gives the school \$6.75 per item. At 800 items sold, the school receives \$6.25 per item. At a cash buyout option of \$40 is the equivalent of approximately 6 items.

### Additional items discussed:

There are tentative plans to hold an elimination dinner in early November. More information will be coming soon with more details.

Parents presented ideas to hold a type of Walk-a-thon or sponsored race/walk as a fundraiser idea.

---

## Financial Report

---

This report was presented by Jessica Troilo.

### Agenda Items:

The 2017-2018 budget was presented to those in attendance. Copies were made available. It was discussed that due to increase in students, the total budget amount of \$22,767 reflected that increase in number. Most of the 'school needs' money has already been spent on a walkie-talkie system for the school. The numbers reflecting the amount of money raised during the elimination dinner could be considerably more if the dinner is successful.

### Additional Items discussed:

Kroger cards can be registered to reflect Suncrest Elementary School to have a return percentage of all purchased be given to the school. Instructions on how to register the card will be posted to the Facebook site. It will be found out if Giant Eagle has a similar program.

AmazonSmile details will be posted to the website. When Amazon shopping is done through the Smile program a percentage of the sale is given to the school.

Magical Night of Giving tickets will be sold this year.

---

## Administrative Coordinator

---

No report given at this time.

---

## Parent Questions and Concerns

---

1. Is it possible to send home a "just donate" letter? It would allow for parents to contribute money to the PTC budget, and would qualify as a tax deduction (PTC is a registered 501c). Ms. Kane will find out.
2. Would it be possible to create a Google Docs resource list for teachers? It would include a teacher's list of interests, parents' abilities and volunteer willingness, and teacher requests for classroom items.
3. Would it be possible to create a teacher wish list of classroom items? Could something similar to an "angel tree" be used at Christmas time for teachers?
4. Does the school wide field trip in the spring have to be to the Zoo? Would it be possible to do a Carnegie Science Museum trip instead? Ms. Kane will find out.
5. Fourth grade has the opportunity to go to Charleston for a symphony field trip. What can be done to raise money to pay for busses? The fifth grade may also be involved in the trip as well.

6. There seemed to be very little communication regarding the Lego Club at school. Are there going to be more opportunity for club and how will communication be improved? Ms. Kane reported that several afterschool clubs are going to begin soon. There is a chess club, garden club, math, and technology clubs as well. Ten clubs in all will be started. Class Dojo, the school website, and letters home will be used to publicize these clubs.
7. The new members of the LSIC board have not been announced.

---

### Announcements and Next Meeting

---

School Wide PTC meeting November 16, 2017 / 6:00pm, Suncrest Elementary School Cafeteria