

TO: All Suncrest Elementary
FROM: Joanne Hines, Principal
RE: CAR RIDER PICK-UP
DATE: January 13, 2017

PLEASE TAKE NOTE OF THESE IMPORTANT MODIFICATIONS TO CAR RIDER LINE

EFFECTIVE: TUESDAY, JANUARY 17, 2017

IMPORTANT:

1. **AS DIRECTED BY THE SECURITY TRAFFIC GUARD ALL PARENTS (8 CARS) WILL PULL INTO THE "SECURE STOP AREA" (LOADING ZONE) IN FRONT OF THE BUILDING. ALL CARS MUST BE PUT INTO PARK AND ALL PARENTS MUST EXIT THEIR CARS TO BUCKLE OR STRAP THEIR CHILDREN INTO CAR/BOOSTER SEATS. THE EXCEPTION TO THIS IS A STUDENT WHO CAN OPEN THE DOOR AND ENTER THE CAR HIM/HERSELF. ADDITIONALLY, IF YOU NEED ASSISTANCE, PLEASE USE YOUR HAZARD LIGHTS TO ALERT THE CAR RIDER LINE STAFF.**
2. **PRE-K WILL ALWAYS BE DISMISSED FIRST AT 2:55 PM. PRE-K PARENTS WILL USE THE LEFT LANE AND PULL TO THE FRONT OF THE LINE WHERE THEY WILL WAIT FOR INSTRUCTION FROM THE GUARD TO PULL INTO THE CAR RIDER SECURE STOP AREA.**
3. **AFTER PK HAS BEEN DISMISSED, ALL PK PARENTS WHO HAVE OTHER CHILDREN WILL BE FUNNELED BACK INTO THE MAIN CAR RIDER LINE TO PICK UP THEIR OTHER CHILD(REN).**
4. **DISMISSAL (CAR RIDER LINE) FOR ALL STUDENTS GRADES K – 4 WILL BEGIN AT 3:10.**
5. **PULL INTO THE CAR RIDER LINE. ALWAYS STAY IN THE RIGHT HAND LANE. DO NOT MOVE TO THE LEFT HAND LANE OF THE CAR RIDER LINE UNLESS DIRECTED BY THE GUARD.**

IMPORTANT:

- **MAKE SURE YOUR CAR RIDER NUMBER IS DISPLAYED IN YOUR WINSHIELD.**
- **ALWAYS FOLLOW THE DIRECTION OF THE TRAFFIC SECURITY STAFF.**